

### Benton Middle School Student and Family Handbook 2024-25

7411 Hoadly Road Manassas, Virginia 20112 Phone: 703-791-0727 *Office Hours: 7:30 AM – 4:00 PM* 

School Motto: "Better Together"

**School Vision Statement:** *The best for every child, every day.* 

**School Mission Statement:** Our school community collaborates to provide an environment that is supportive and inclusive of all students. Our work is centered around preparing our students for a future as critical thinkers, digital citizens, innovators, global collaborators, and resilient citizens in our community.

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Benton Website: https://bentonms.pwcs.edu/

General Help E-mail Address: <u>btms-helpdesk@pwcs.edu</u>

PWCS Tech Support: <u>https://www.pwcs.edu/helpdesk</u>

### PWCS School Calendar for 2024-25 Click here for link to PWCS Calendar

Date	Description
August 8-9	Launching, Learning, Leading Conference new teacher orientation (no school for students)
August 12	All teachers report
August 12-16	Division Professional Development/Teacher Workday (no school for students)
August 19	First day of school
August 30	Labor Day Weekend Holiday (schools and offices closed to the public)
September 2	Labor Day Weekend Holiday ( <b>schools and offices closed</b> )
October 3	Holiday ( <b>schools and offices closed</b> in observance of Rosh Hashanah)
October 14	Division Professional Development (no school for students)
November 1	Holiday (schools and offices closed in observance of Diwali)
November 4	Division Parent Conferences / Division Professional Development (no school for students)
November 5	Teacher Workday ( <b>no school for students</b> )
November 11	Veterans Day Holiday (schools and offices closed)
November 27	Thanksgiving Break ( <b>schools and offices closed to the public</b> )
November 28-29	Thanksgiving Break ( <b>schools and offices closed</b> )
December 23-January 3	Winter Break for Students/Teachers - Holidays observed during winter break include Christmas, Hanukkah, Kwanzaa, and New Year's Day. ( <b>no school for students</b> )
December 24-25, and January 1	Winter Break (schools and offices closed)
January 6	School Reopens
January 20	Martin Luther King Jr. Holiday ( <b>schools and offices closed</b> )
January 21	Teacher Workday ( <b>no school for students</b> )
January 22	Division Parent Conferences / Division Professional Development ( <b>no school for students</b> )
February 17	Presidents Day Holiday ( <b>schools and offices closed</b> )
March 28	Teacher Workday ( <b>no school for students</b> )
March 31	Holiday (schools and offices closed in observance of Eid al-Fitr)
April 14-18	Spring Break for Students/Teachers - Holidays observed during spring break include Passover, Good Friday, and Easter. ( <b>no school for students</b> )
April 17-18	Spring Break (schools and offices closed)
April 21	Teacher Workday ( <b>no school for students</b> )
May 26	Memorial Day Holiday ( <b>schools and offices closed</b> )
June 12	Last day of school
June 13	Teacher Workday ( <b>no school for students</b> )

#### **BENTON HONOR CODE**

As a member of the Benton Middle School community, I must honor my fellow members by pledging to keep us safe from harm. I am honor bound to tell a staff member any information that I may have concerning any illegal or dangerous activity which could bring harm to anyone.

As a member of the Benton Middle School community, I must refrain from all forms of academic dishonesty such as cheating, sharing homework, and/or plagiarism. I am responsible for giving due recognition of sources from which material is quoted, summarized, or paraphrased as well as persons from whom assistance has been received.

#### ATTENDANCE

#### School Board Regulation

Attendance is in accordance with <u>Prince William County School Regulation 724-1</u>. Absences are classified as excused or unexcused. Excused absences are defined as illness or death of a family member; medical and dental appointments; emergency conditions in the home; and reasons of extenuating circumstances as judged by the principal. All other absences are unexcused.

**Attendance** Daily school attendance helps ensure your child succeeds and helps to create global citizens that are job ready. Families play a key role in making sure students know the importance of attending school. In addition, it is a part of the PWCS Strategic Plan. Please read the PWCS Attendance regulation Prince William County School Regulation 724-1.

Absences are classified as excused or unexcused. Excused absences are defined as: illness or death of a family member; medical and dental appointments; religious observances; parent military leave, emergency conditions in the home; and reasons of extenuating circumstances as determined by the principal. All other absences will be considered unexcused. From Reg. 724-1: Absences for family trips will not be excused unless accompanied by extraordinary circumstances.

**Notify us when your child is absent** The school <u>must receive</u> verified contact from a parent/guardian <u>within</u> <u>two school days</u> for an absence to be counted as excused. Verified contact can come in the form of a note delivered to the main office or one of the options below. A note must contain the student's name, date(s) of absence, reason for absence and have a parent/guardian signature. Other options:

- In ParentVue, you can click 'Report Absence' located beside your child's name.
- Our <u>online absence reporting form</u> can be found on the Benton website, under the 'Our School' heading. Please note that this form can only be used to report full day absences.
- Call (571)374-6756 will connect you to the 'voicemail only' attendance line for full day absences only.
- Please be sure to state your child's name clearly. You may receive a call back from our office staff if any additional verification is needed.

#### Tardy to Class

Students must be in their assigned advisory/class by the 8:20AM bell. Those who arrive after this time are tardy to school and must check in at the main office. Excused tardies to school are defined as illness, medical or dental appointments, emergency conditions in the home, or extenuating circumstances as judged by the administration.

#### Pre-Arranged Absences of 3 or More Days

Students must bring a note to the office prior to the absence for approval by the administration. The PWCS Attendance Regulation 724-1 goes into greater detail. Students with pre-arranged absences are responsible

for obtaining and completing missed work. From PWCS Reg. 724-1: Absences for family trips will not be excused unless accompanied by extraordinary circumstances.

#### Early Dismissal Policy

Students who need to leave early should bring a note to the front office first thing in the morning signed by a parent/guardian stating the reason and time of dismissal. *Early dismissals end at 2:30PM* as our bus lot begins to fill with buses preparing for dismissal.

#### Make-Up Work

Students are responsible for contacting their teachers to arrange for make-up work. Most assignments and instructional materials will be posted on Canvas. Due to the varied demands on teachers for make-up work, teacher discretion shall determine the type/amount of work and when students shall make up work for prearranged absences. Teachers are not required to provide assignments in advance of the absence; however, assignments requested in advance may be provided at the teacher's discretion. A student whose absence is unexcused is still expected to make up all missed assignments and assessments.

#### PWCS DRESS CODE

Students are urged to *dress for success* each school day. Their overall appearance should be based on the health and safety of an inclusive school community. Students should refrain from wearing any item of clothing which may cause a distraction or disruption to the educational process or compromise the physical and emotional health and safety of the student or others. Students whose appearance disrupts instruction may be asked to change clothing.

Also consistent with Virginia Code §§ 22.1-276.01 and 22.1-279.6, these dress and grooming guidelines were created to maintain gender neutrality by creating equitable standards regardless of gender and to not have a disparate impact on students of a particular gender.

#### Prohibited items of clothing include:

Clothing items which:

- Reveal bare skin to the extent that they distract or may foreseeably distract other students or staff;
- Reveal or expose undergarments;
- Fit in a manner as to reveal or expose undergarments;
- Contain vulgar, discriminatory, lewd, patently offensive or obscene language or images;
- Contain threats or gang symbols;
- Promotes the use of weapons and violence, or the use of alcohol, tobacco or illegal drugs, and/or associated paraphernalia;
- Cause or may foreseeably cause a disruption to the learning environment; and
- Jewelry/Accessories which could be regarded as or used as a weapon.

Headwear which covers one's entire head or face with the following exceptions:

- Worn as part of one's religion; or
- Worn for medical reasons; or
- Worn for personal prevention practices as in the case of the spread of infectious diseases; or
- Worn for an approved school event; or
- Worn as an expression of one's cultural or ethnical background.

Permitted head coverings and hairstyles include but are not limited to: Hijabs, Yarmulkes, headwraps, braids, locs, and

cornrows

#### BRING YOUR OWN DEVICE POLICY

All students are provided a laptop by PWCS to meet any instructional needs during the day. No personal devices, to include cell phones, personal laptops, tablets, etc., are permitted between 8AM-3PM. This includes during lunch. Please note that all classrooms have both a safety intercom button and a telephone. Under some circumstances, students may use the phone in the front office.

Any unauthorized use of any electronic devices during the day may result in disciplinary action. Students who bring electronic devices to school are responsible for their own devices. The school is not responsible for any lost or stolen devices.

#### **BUS TRANSPORTATION REGULATIONS**

Benton students are designated to ride a bus to school. No students are permitted to walk to school. Should an incident occur on the bus, students should notify their driver/administration immediately.

• Riding the school bus *is a privilege*. Improper conduct on the bus may result in that privilege being revoked. More information about bus stops and times can be found by <u>clicking here</u>. Questions regarding bus routes and schedules should be directed to the central transportation office at (571)402-3940.

Parents may transport their children to/from school. The parent drop off in the mornings and pickup in the afternoon is in our large parking lot (on the right when turning from Hoadly Rd.) Please note that only students who ride a bus to school will be able to receive an excused Bus Tardy if their bus is late.

Students who wish to ride a bus other than their regularly scheduled bus or who need to disembark at a different stop must follow these steps:

- First thing in the morning, bring a parent-signed note to the front office before 8:20AM
- The following information is required on the note: student's name, friend's name, date this will occur, and the bus number.
- Bus passes should be picked up during lunch in the cafeteria.
- Give the Benton Bus pass to the bus driver when boarding the bus.
- Please note that any requested change is subject to approval by the school and transportation.

#### **LOCKERS**

Only students who want a locker will be assigned a hall locker. If a student opts to have a locker, students can view their locker number and combination in StudentVue. They can also check with their classroom teacher. All students are expected to follow the locker guidelines below:

- Locker sharing is prohibited. Combinations should be kept private.
- Do not put any items in your locker that are prohibited on school grounds.
- No open drink containers or unwrapped food. No glass containers.
- No Flammable liquids; this includes cologne/perfume.
- Locker damage due to abuse is the responsibility of the student. Kicking, slamming, etc. can result in damage. Students will receive appropriate discipline consequences for engaging in these behaviors and may be responsible for damages.
- If there is a locker problem, a student should report it to the next period teacher and follow that teacher's instructions.
- Lockers are school property and can be opened anytime by school staff.

For a helpful video about how to open a locker, Click Here

#### **SCHOOL SAFETY/SECURITY**

#### <u>A Safe School Environment</u>

- No drugs, alcohol, or tobacco products.
- No weapons.
- No fireworks.
- No odor causing agents such as stink bombs, air freshener, etc.

#### Class Changes & Hallway Safety

To keep hallway noise and confusion at a minimum, students are asked to walk on the right at <u>all</u> times. Students should try and take care of bathroom and water needs before arriving to the next class.

#### <u>Fire Drills</u>

State law requires regular fire drills. When the alarm sounds, follow adult instructions, leave your classroom and walk silently in a single file line through the exit to the designated waiting area. Your teacher will call out attendance to make sure everyone is accounted for when your class is safely outside. An administrator will give a signal to teachers indicating "all clear" to return to the building.

#### <u>Hall Passes</u>

Benton Middle uses digital hall passes as our primary pass system. Student agendas, provided by the school, will serve as backup passes.

#### Lockdown Drills

State law requires regular lockdown drills. All lockdown drills will be announced in advance to parents and students. When a lockdown drill is announced, follow adult directions and remain silent. An administrator will announce when the drill has ended. Administration and classroom teachers will provide more detailed instructions during our first lockdown drill of the year.

#### Reporting Safety Concerns- Anonymous Reporting Tool

We always encourage students to report any concerns to a trusted adult. When that is not practical, an anonymous reporting tool exists. PWCS uses the "Say Something" Anonymous Reporting System. This system is specifically designed for students in grade 6-12 and staff to report any serious or potentially violent concerns of unsafe behavior or threats of harm to self or others. All tips receive an immediate response by one of the highly skilled crisis counselors at the Sandy Hook Promise National Crisis Center. When credible tips are received that are life-threatening and/or involve an imminent threat, the crisis center will immediately contact local 911 dispatch and involve law enforcement, then notify central office staff and school-based representatives, even after hours. Users can submit a tip by calling 1-844-5-SAYNOW or by visiting <u>www.SaySomething.net</u>. The free app is available for download from the App Store and Google Play Store.

<u>School Visitors</u> All visitors must check in at the main office and have a valid photo ID. Visitors entering into the instructional setting will need to go through the PWCS screening system.

#### **STUDENT ACHIEVEMENT**

#### Standards-Based Grading/Grading Regulations

In PWCS, we believe that student grades should reflect student progress towards defined standards. Graded work should have a well-communicated purpose, and feedback around assignments should be timely. Grades are assigned using the requirements and grading scales set forth in PWCS <u>Regulation 661-2</u>. All high school level courses taken at the middle level adhere to the requirements set forth in PWCS <u>Regulation 661-3</u>. We encourage both students and parents to monitor their child's grades throughout each quarter via ParentVue and/or StudentVue.

#### <u>Report Cards</u>

Report cards are issued four times a year. Final quarter grades are posted in StudentVUE and ParentVUE and a hard copy is mailed home.

#### Conduct/Effort Grades

Rubrics for conduct and effort grades can be found at the end of this document. These rubrics are designed to provide common language around these grades for students, teachers and parents to refer to. Communication should occur in advance if a teacher plans on assigning a 'U' for a conduct or effort grade.

#### <u>Honor Roll</u>

Honor roll lists will be published at the end of each nine-week grading period.

**Principal's Honor Roll:** A student must earn an "A" in achievement in each class in which he/she is enrolled. **Honor Roll:** The student must have a "B" average with no more than one "C" in achievement. There must be at least one "A" to bring the "C" to a "B" average.

#### **Miscellaneous Information**

#### 1:1 Device Information

All Benton students are provided with a PWCS-owned laptop and charger at the beginning of the year. Students are responsible for taking care of their device. Parents are <u>strongly</u> encouraged to purchase optional device insurance to protect against loss or significant damage. Please visit the PWCS <u>Parent/Student Digital Device Handbook</u> for more information on this program. The electronic device form must be returned to school prior to students receiving a laptop.

#### Clubs/Activities

Clubs/ Activities are announced as sponsors become available. Most clubs begin in late September. Please check the school website for this information.

#### Front Office Item Dropoff

The following items can be dropped off for students during the school day. This ensures our classrooms are not interrupted and helps reinforce responsibility for our middle school learners.

- Health-related items (eyeglasses, medication for the clinic, etc.)
- Lunches
- PWCS-owned laptops & instruments
- Items needed for after-school activities. Students will not be able to pick these up until dismissal at 3:00pm.

For several reasons, we <u>will not accept</u> any food deliveries for students from businesses (Ex. Chick-fil-A, Doordash, Panera, etc.) If students forget their lunch, they are allowed to charge a lunch to their cafeteria account.

#### Lost and Found

- Label or mark all personal items with permanent ink.
- Lost clothing and school items are kept in the cafeteria.
- Lost valuables -- purses, phones, electronics, wallets, retainers, and glasses -- are kept in the office.
- Students should see their PE teacher for items lost during PE.

#### **Medication**

If a student needs to take medication, it must be in the original container and kept in the school clinic. A Medication Authorization Form (available on our website) <u>must</u> be on file. All medication must be administered through the clinic. See <u>PWCS Regulation 757-4</u> for additional information.

#### School Counseling

Counseling services are available to every student in the school. Our counselors offer a variety of academic and social/emotional supports. Students are assigned to a counselor based on the student's last name. Counseling team members/assignments:

- Director of School Counseling: Mrs. Gerdy gerdypb@pwcs.edu
- Registrar: Ms. Francis <u>franciaj@pwcs.edu</u>
- A-C: Ms. Atkins <u>atkinsml@pwcs.edu</u>
- D-Hi: Mr. Flores <u>floreske@pwcs.edu</u>
- Ho-Mc: Mrs. McKibben <u>mckibbek@pwcs.edu</u>
- Me-R: Mrs. Bailey-Case <u>baileytl@pwcs.edu</u>
- S-Z: Mrs. Chadwick <u>chadwiax@pwcs.edu</u>
- Social Worker: Mrs. Devers <u>deverscm@pwcs.edu</u>
- School Psychologist: Ms. Smith <u>smithm@pwcs.edu</u>
- Family Liaison: Mrs. Esteban <u>estebads@pwcs.edu</u>

#### <u>School Library</u>

The library is available to all Benton students for class work, reference, research, and leisure reading. The following rules apply:

- During class time, a student needs a pass from the classroom teacher to use the library.
- Students may borrow books for up to two weeks.
- Students may renew a book if no one else has reserved it.
- Student may check a total of three books at any one time.
- Students are required to pay for lost or damaged books.

#### <u>Textbooks</u>

Textbooks are issued to students for some academic courses. Many of our courses now use online textbooks. Physical copies of online textbooks are available for students upon request. Students are responsible for keeping textbooks in good condition and returning at the end of the school year.

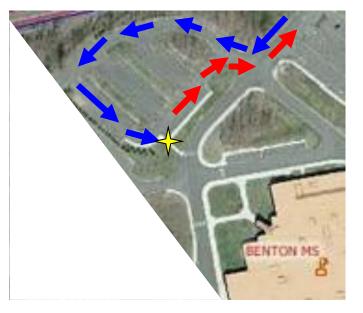
#### **STUDENT PICK UP AND PARKING**

Student pick up and parking procedures are implemented to provide a safe environment for our students and an effective traffic flow for emergency vehicles, school buses, parents, and visitors.

#### ALL DRIVERS NEED TO FOLLOW THESE PROCEDURES:

- Morning and afternoon drop off or pick up Drivers should turn right into main lot, stay to right and continue around the perimeter driveway in a single file line, and then drop off students at the established drop off point near the yellow benches.
- Drivers are not allowed to cut through the lot or drop off or pick up students in other locations as this often causes the student to cross active traffic.
- A driver may not pass a bus with flashing lights.

#### Special Event Parking and Traffic Control



During special events, access to the upper parking

driveways and parking lots is limited. Special events include our Back to School Nights, dances, concerts, sports tryouts, field events, and games.

- Fire lanes shall remain open and shall not be used for standing or parking. Cars parked in fire lanes are likely to be ticketed.
- Traffic cones will be used to designate the flow of traffic into the main lower parking lot.
- Drivers picking up or dropping off students should use the same procedures established for Morning/Afternoon Student Drop Off explained above.
- Delivery, handicapped or other special needs parking is permitted in the upper lot on a space available basis and with permission of the principal.
- Overflow parking is available in the parking lot of Coles Elementary School during special events only.

### Benton MS Bell Schedule 2024-2025

6 <sup>th</sup> Grade			
Period	Time		
HR/Advisory	8:20-8:35 (15)		
P1	8:35 – 9:23 (48)		
	3min		
P2	9:26 - 10:14 (48)		
Locker Time	4 min		
	10:18 - 11:33		
	Class Time for Lunch A		
P3 & Lunch	Lunch A: 10:18 – 10:43 (25)		
	10:45 - 11:33(48)		
	Class Time for Lunch B		
	10:18 – 10:46 (28)		
	Lunch B: 10:46 – 11:11 (25)		
	11:13 – 11:33 (20)		
	3 min		
P4 (Encore)	11:36 – 12:24 (48)		
Locker Time	4 min		
P5	12:28 - 1:16 (48)		
	3 min		
P6	1:19 - 2:07 (48)		
Locker Time	4 min		
P7 (Encore)	2:11 - 3:00 (49)		
Announcements start at 2:59PM			

8 <sup>th</sup> Grade			
Period	Time		
HR/Advisory	8:20-8:35 (15)		
P1	8:35 – 9:23 (48)		
	3min		
P2 (Encore)	9:26 - 10:14 (48)		
Locker Time	4 min		
P3	10:18 - 11:06 (48)		
	3 min		
	11:09 - 12:24		
	Class Time for Lunch C		
	11:09 – 11:15 (6)		
P4 & Lunch	Lunch C: 11:15 – 11:40 (25)		
	11:42 – 12:24 (42)		
	Class Time for Lunch D		
	11:09 – 11:43 (34)		
	Lunch D: 11:43 – 12:08 (25)		
	12:10 - 12:24 (14)		
Locker Time	4 min		
P5 (Encore)	12:28 - 1:16 (48)		
	3 min		
P6	1:19 – 2:07 (48)		
Locker Time	4 min		
P7	2:11 – 3:00 (49)		

7 <sup>th</sup> Grade			
Period	Time		
HR/Advisory	8:20-8:35 (15)		
P1	8:35 - 9:23 (48)		
	3min		
P2	9:26 - 10:14 (48)		
Locker Time	4 min		
P3 (Encore)	10:18 - 11:06 (48)		
	3 min		
P4	11:09 – 11:57 (48)		
Locker Time	4 min		
	12:01 - 1:16		
	Class Time for Lunch E		
	12:01 – 12:12 (11)		
P5 & Lunch	Lunch E: 12:12 – 12:37 (25)		
	12:39 – 1:16 (37)		
	Class Time for Lunch F		
	12:01 – 12:40 (39)		
	Lunch F: 12:40 – 1:05 (25)		
	1:07 – 1:16 (9)		
	3 min		
P6 (Encore)	1:19 – 2:07 (48)		
Locker Time	4 min		
Р7	2:11 – 3:00 (49)		
Annou	incements start at 2:59PM		

#### **Athletics Information**

Season 1	Season 2	Season 3	Season 4
Tryouts Begin	Tryouts Begin	Tryouts Begin	Tryouts Begin
8/26/24	11/6/24	1/23/25	3/24/25
3 - 5 p.m.	3 - 5 p.m.	3 - 5 p.m.	3 - 5 p.m.
Football			Baseball
Boy's Soccer	Boys Basketball	Girls Basketball	Girl's Soccer
Girl's Track 8/27/23		Wrestling	Softball
Volleyball			Boy's Track 3/25/24

Please <u>Click Here</u> to be redirected to the Benton Athletics website for additional information about athletics' eligibility, tryout requirements, season schedules, etc. Please note that all prospective student-athletes must have a recent sports physical form on file with the school in addition to proof of concussion training. All students may complete concussion training online this year.

All concussion trainings begin promptly at 6:00PM. Late attendees will not be allowed into the meeting once the training begins.



# Cougar ROAR Behavior



Classroom			
Respect	<ul> <li>Demonstrate appropriate behavior</li> <li>Appropriately credit sources</li> </ul>		
Organization	* Arrive to class on time and prepared		
Attitude	<ul> <li>* Show respect to staff members, student and visitors</li> <li>* Protect the rights of other students to learn by setting a positive example</li> </ul>		
Responsibility	<ul> <li>* Appropriately use school property, furniture, and the personal property of others</li> <li>* Turn in completed work on time</li> </ul>		

Restroom			
Respect	* Use facilities appropriately		
Organization	* Remember your belongings		
Attitude	* Be polite and courteous to other students and staff		
Responsibility	* Keep restrooms clean and safe * No electronic device <u>use</u>		

	Hallway		
Respect	*Use appropriate volume and language *Respect other space and personal property	Respect	*Be co *Resp
Organization	*Walk on the right side *Always have your agenda or hall pass when leaving a class	Organization	*Care *Keep
Attitude	*Be polite and helpful to other students and staff	Attitude	*Open
Responsibility	*Use your time responsibly *Keep hallways neat and clean *No headphones, earbuds, or cell phone use	Responsibility	*Do no *Use o *Adhe

Locker			
Respect	*Be courteous *Respect nearby classes in session		
Organization	*Care for your materials *Keep locker neat		
Attitude	*Open and close locker carefully		
Responsibility	*Do not share your combination *Use only your assigned locker *Adhere to pre-arranged locker times		

Cafeteria			
*Be courteous to students and staff			
*Keep track of your materials			
*Wait patiently in line			
*Use good manners			
*Let new friends join your table			
*Clean up after yourself.			
*No electronics/device use.			

Library			
Respect	*Be courteous to students and staff		
Organization	*Put materials back where they belong before leaving.		
Attitude	*Enter the library in a quiet and respectful manner		
Responsibility	*Return books on time! *Use available technology appropriately *No cell phone use		



# Benton Middle School Effort Grade Rubric



	1	
Outstanding	Satisfactory	Unsatisfactory
(0)	(S)	(U)
<ul> <li>Student turns in all assignments (homework and classwork) on time.</li> <li>Student is prepared for</li> </ul>	<ul> <li>Student routinely turns in assignments (homework and classwork) on time. Students has no more than 3 late assignments or NHIs</li> </ul>	<ul> <li>Student fails to consistently turn in assignments (homework and classwork) on time. Students has more than 3 late assignments or</li> </ul>
class each day.	(2 at interim point).	NHIs (2 at interim point).
<ul> <li>Student consistently participates in classroom</li> </ul>	• Student is prepared for class on most days.	<ul> <li>Student is rarely prepared for class.</li> </ul>
discussions.	Student often participates     in classroom discussions	<ul> <li>Student does not participate in classroom discussions.</li> </ul>
<ul> <li>Student consistently completes all class work and routinely seeks assistance if clarification is needed.</li> </ul>	<ul> <li>Student consistently completes all class work and occasionally seeks assistance if clarification is needed.</li> </ul>	<ul> <li>Student does not consistently complete class work and does not ask for or does not accept assistance when clarification is needed.</li> </ul>
<ul> <li>High quality effort is given on all assignments (quality effort is not determined by letter grade).</li> </ul>	<ul> <li>Quality effort is given on assignments (quality effort is not determined by letter grade).</li> </ul>	<ul> <li>Little effort is given on assignments (quality effort is not determined by letter grade).</li> </ul>
<ul> <li>Student works effectively in groups.</li> </ul>	<ul> <li>Student works appropriately in groups.</li> </ul>	<ul> <li>Student routinely does not work appropriately in</li> </ul>
<ul> <li>Student follows up on getting and completing make-up work when absent without prompting from the teacher.</li> </ul>	<ul> <li>Student follows up on getting and completing make-up work when absent with minimal prompting from the teacher.</li> </ul>	<ul> <li>groups.</li> <li>Student does not follow up on getting and completing make-up work when absent even after reminders from the teacher.</li> </ul>
<ul> <li>Student consistently completes re-learning plans and takes advantage of re-take opportunities (when applicable).</li> </ul>	<ul> <li>Student occasionally completes re-learning plans and takes advantage of re-take opportunities (when applicable).</li> </ul>	<ul> <li>Student rarely completes re- learning plans and does not take advantage of re-take opportunities (when applicable).</li> </ul>



## Benton Middle School Conduct Grade Rubric

\*Conduct grades are not tied to academic grades.



Outstanding (O)	Satisfactory (S)	Unsatisfactory (U)
<ul> <li>Student consistently arrives on time to class each day.</li> </ul>	<ul> <li>Student routinely arrives on time to class.</li> </ul>	<ul> <li>Student is often tardy for class.</li> </ul>
<ul> <li>Student consistently demonstrates respect for him/herself, classmates, and teachers and encourages others to do the same.</li> </ul>	<ul> <li>Student routinely demonstrates respect for him/herself, classmates, and teachers.</li> </ul>	<ul> <li>Student often does not demonstrate respect for him/herself, classmates, and teachers.</li> </ul>
<ul> <li>Student does not abuse bathroom or hall pass privileges and rarely requests to leave the classroom.</li> <li>Student rarely requires re-direction.</li> <li>Student does not cause class disruption and strives to be a positive example for other students.</li> </ul>	<ul> <li>Student does not abuse bathroom or hall pass privileges.</li> <li>Student responds to direction and redirection appropriately.</li> <li>Student does not cause class disruption.</li> </ul>	<ul> <li>Student routinely abuses bathroom or hall pass privileges.</li> <li>Student inconsistently responds to direction and re-direction appropriately.</li> <li>Student often causes class disruptions.</li> </ul>